

COOPERATIVE'S APPLICATION PROCESS

- Step One Member contacts Cooperative and receives Cooperative's IDR Policy or views/downloads it from Cooperative's webpage.
- Step Two Member submits a completed and signed Application and Acknowledgement Form and tenders its required attachment(s) and application fee to Cooperative.
- Step Three Cooperative reviews completed and signed Application and Acknowledgement form and its attachments to confirm Applicant's qualification and for completeness and follows up with Applicant regarding any deficiencies.
- Step Four Member submits a completed and signed Preliminary Interconnection Site Review Request (PISRR) form, if desired. Submission of a PISRR is strongly recommended and may help a Member minimize or avoid future expense and compliance issues.
- Step Five Cooperative reviews completed and signed PISRR for completeness and follows up with Applicant regarding any deficiencies.
- Step Six Cooperative invoices Member for Preliminary Interconnection Site Review Costs.
- Step Seven Member pays Cooperative's invoice for Preliminary Interconnection Site Review Costs.
- Step Eight Cooperative communicates with Member in writing regarding the results of its interconnection site review or if additional site screening may be required prior to interconnection of the facility.
- Step Nine Member submits a completed and signed Standard Interconnection Agreement (if net metering is sought under state law), color copies of permits (if applicable), proof of insurance, and insurance policies and tenders non-refundable deposit to Cooperative.
- Step Ten Cooperative reviews completed and signed Standard Interconnection Agreement (if applicable), color copies of permits (if applicable), proof of insurance, insurance policies, and tender of non-refundable deposit for completeness and follows up with Applicant regarding any deficiencies.
- Step Eleven Cooperative invoices Member for any Additional or Reconfigured Facilities Costs.
- Step Twelve Member pays Cooperative's invoice for any Additional or Reconfigured Facilities Costs.
- Step Thirteen Cooperative installs any additional or reconfigured facilities necessary for interconnection of the Member's Distributed Resources facility to the Cooperative's electric power system, inspects Member's interconnected Distributed Resources facility for compliance with the Standard Interconnection Agreement (if applicable) and the Cooperative's IDR Policy, and communicates to Member any deficiencies. If compliance is confirmed, the Cooperative executes the Standard Interconnection Agreement submitted by Member (if applicable), returns a copy to Member, and commences interconnection between Member's Distributed Resources facility and the Cooperative's electric power system.