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ARKANSAS PUBLIC SERVICE COMMISSION

Original Sheet No. 58

Replacing Sheet No. ____

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CLAY COUNTY ELECTRIC COOPERATIVE CORPORATION

Name of Company

Kind of Service: Electric Class of Service: As applicable

Part III. Rate Schedule No.: 21

Title: EXTENSION OF FACILITIES

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21. EXTENSION OF FACILITIES

21.1. APPLICABLE SERVICE AREA

21.1.1 All areas allocated by the Arkansas Public Service Commission to the Cooperative for the provision of retail electric service.

21.2. GENERAL REGULATIONS

21.2.1. The ownership of the line, including any extensions, remains with the Cooperative and the Cooperative reserves the right to connect others and to determine all construction specifications and distances.

21.2.2. The member/customer or property owner shall acquire all Right-of-Way easements for the line extension. (CT)

21.2.3. The member/customer or property owner shall furnish an acceptable road so the line can be constructed and for future maintenance. Locked gates will be required to have Cooperative locks installed, and the meter must be accessible at all times. (AT)

21.2.4. Applicant must install, or have installed, a standard meter loop suitable for the type of installation requested. Applicant may elect to provide meter loop by either of the following alternatives: (AT)

A. Applicant may purchase the necessary materials from the Cooperative and assemble meter loop. If the meter loop is to be attached to a cooperative owned pole, the Cooperative will install at the time of service connection; otherwise a trip fee may be applicable. No installation will be connected and energized unless it meets the requirements of the Cooperative. The Cooperative will furnish a drawing showing specifications of a typical meter loop for the requested service. (AT)

B. Applicant may choose to pay in advance for a meter loop built by the cooperative, in this case the meter loop will go out with the work order to be installed. (AT)

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21.2.5 If the applicant requests a line extension to a service location where facilities have been previously removed at the request of the applicant, the line extension will require a contribution in aid of construction equal to the total estimated cost of the line extension, less the cost of transformers and meters. If property changes hands (new owner/applicant) this will refer back to line extension policy.

(CP)

21.3. DESIGN AND CONSTRUCTION STANDARDS

21.3.1. The Cooperative will be guided by the provisions of the National Electric Code, the National Electrical Safety Code, and standards recommended by State and Federal regulations, including those by the Rural Utilities Service and other such codes imposed for the area by local governmental entities. For each extension, the utility will be guided by the standards and regulations in effect at the time that construction begins.

21.3.2. Distance will be measured by the utility based on the most economically feasible route, taking future maintenance into consideration, from an existing line to the applicant's point of delivery, consistent with sound engineering design. To minimize interference with land uses, as far as practical, electric distribution lines and service lines will be located adjacent to public roads, along fence lines, section lines, lot lines, private drives, dedicated easements or platted easements.

(AT)

21.4. DEFINITIONS

21.4.1. Contribution in Aid of Construction: a non-refundable amount paid by the applicant before construction begins that is based on the applicant's share of the cost of providing the extension.

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- 21.4.2. Estimated Cost to Extend Facilities: includes costs to obtain or prepare right-of-way, plus labor, material and overhead for construction, excluding cost of transformers and meters. (AT)
- 21.4.3. Permanent Residential Installation: A permanent installation will retain electric service on a year-round basis. To qualify as a permanent facility a building or structure used as a dwelling must retain permanent residency and have a minimum of (1) 500 square feet of heated area, and (2) a permanent water supply under pressure, and (3) an approved sewer system. The line extension may be built to a construction site when sufficient work has been completed to assure that a permanent residence and/or establishment will be constructed or installed, or a deposit paid in advance for the full cost of the line. (CT)
- 21.4.4. Mobile Homes: Permanent Installation: for the purposes of this policy, mobile homes will be considered as permanent residences if the following additional criteria are met in addition to paragraph 21.4.4.: (1) the mobile home is mounted on a permanent foundation with underpinning, (2) the wheels, hub, tires, and suspension springs have been removed, and (3) the applicant owns, or has an ownership interest in, the property on which the mobile home is located. (AT)
- 21.4.5. Other Permanent Services: Any service that requires a substantial investment on the part of the member/customer and in the judgment of the Cooperative will remain connected and in operation as a full time business so the estimated margins from the service are adequate to recover the investment required for providing service within ten years. (AT)

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- 21.4.6. Temporary or Non-Permanent Installation: those installations which are not expected to use electric service on a year-round basis or will not remain connected for a length of time sufficient to recover the investment required to extend the service. If an applicant has paid Aid to Construction based on a Temporary or Non-Permanent Installation and within one year following construction the installation is upgraded to qualify as a permanent installation the applicant can request a refund of the excess Aid to Construction. Provided the applicant has good payment history with no past due accounts the excess Aid to Construction paid will be refunded. The refund amount is to be calculated as the difference between the Aid to Construction which was paid less Aid to Construction that would have been paid if the installation had originally qualified as a Permanent Installation. Temporary or Non-Permanent Installations typically may include, but are not limited to, the following. (MT)
- A. Mobile Homes or any other structure that could be easily moved that has no permanent foundation constructed, no water and/or sewage disposal system. (CT)
 - B. Shops, barns, storage sheds, etc., where the expected usage is minimal. (CT)
 - C. Seasonal loads such as campers, hunting and fishing camps and cabins, part-time residences, etc. where the cooperative believes the service will be used only on a part-time basis. (CT)
 - D. Temporary service for construction of a permanent residence or other building if the estimated time for completion is in excess of 6 months.
 - E. Temporary Service for a one-time or transient event: service requested for fire-work stands, festivals, concerts, carnivals, flea markets, fairs, etc.
- 21.4.7. Average Member investment: the net utility plant divided by total services in place. These values are taken from the annual financial and statistical report (RUS Form 7). (AT)
- 21.4.8. Aid to Construction Allowance: At least annually, the board of directors shall review the current cost of construction and line extension costs. The board shall specify the maximum amount allowed for line extensions to permanent residences without requiring a contribution in aid to construction. The specified Aid to Construction Allowance shall be based on a normal level of the average member investment. (AT)

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21.5. EXTENSION OF SERVICE AGREEMENTS

21.5.1. If an extension deposit or contribution in aid of construction will be required in order to extend service to the applicant, the applicant must sign an Extension of Service Agreement before construction begins.

21.6. SINGLE-PHASE OVERHEAD LINE EXTENSIONS – PERMANENT RESIDENCE (MT)

A. Applicant must clear a Right-of-way or pay estimated cost of right-of-way clearing. (AT)

21.6.1. For each proposed line extension, the estimated cost to extend facilities will be determined. The cost of transformer (s) and meter (s) will not be included in the estimated cost. If the estimated cost of the proposed line extension is less than the Aid to Construction Allowance, no contribution in aid of construction will be required. If the estimated cost of the proposed line extension exceeds the Aid to Construction Allowance, the applicant is to pay a non-refundable contribution in aid of construction equal to the estimated cost minus the Aid to Construction Allowance. The contribution in aid to construction may be waived under the following conditions: (CP)

A. The extension of lines would result in an improvement of the utility's electric system, such as a tie line or the upgrading of an existing overloaded line. (AT)

B. The extension of new lines or the upgrading of existing lines, which are included in the annual work plan of the utility. (AT)

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21.7. SINGLE-PHASE OVERHEAD LINE EXTENSION – TEMPORARY OR NON-PERMANENT INSTALLATIONS

(CT)

21.7.1. The applicant shall be required to pay, before construction begins, a contribution in aid of construction equal to the total estimated cost to extend facilities less the cost of transformers and meters.

(CP)

21.7.2. If the line extension is to such facilities that will only be used one time or a short period of time and will require the line to be removed afterwards, the applicant shall be required to pay, before construction begins, a contribution in aid of construction equal to the total estimated cost to extend facilities and estimated removal cost of that extension, less the cost of transformers, meters, and other salvageable materials.

(AT)

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21.8. EXTENSION TO PERMANENT SMALL & MEDIUM NON-RESIDENTIAL INSTALLATIONS (AT)

21.8.1. For a single-phase and three-phase non-residential load, a contribution to the aid of construction may be required. (AT)

21.8.2. When the estimated cost to extend facilities exceeds the Aid to Construction Allowance, the applicant shall pay a contribution in aid to construction equal to 100% of the cost to clear right-of-way and construct the facilities, which are in excess of the Aid to Construction Allowance. The applicant shall provide right-of-way easements. The contribution in aid to construction may be waived under the following conditions: (AT)

A. The extension of lines would result in an improvement of the utility's electric system, such as a tie line or the upgrading of an existing overloaded line. (AT)

B. The extension of new lines or the upgrading of existing lines, which are included in the annual work plan of the utility. (AT)

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21.8.3. The amount of the contribution in aid of construction will be calculated by the Cooperative. The charge will be based on the Cooperative's average cost per foot of installing permanent overhead extensions, excluding the costs of transformers and meters. The Cooperative will review the contribution amount at least once a year. The average cost per foot will be based on the most recent data available at the time of review.

(AT)

21.8.4. Applicant must clear right-of-way or pay estimated cost of right-of-way clearing.

(AT)

21.8.5. Three phase line extensions normally are installed at the member/applicants expense. When a significant amount of new load is to be added, the cooperative will evaluate the economical benefits of three phase versus single phase or vee phase. A three-phase extension may be justified, or partially justified, based on lower line losses of a three-phase distribution line; the extension policy paragraph #21.8.2 will apply.

(AT)

21.9. THREE-PHASE OVERHEAD LINE EXTENSIONS – TEMPORARY

(MT)

21.9.1. The applicant shall be required to pay, before construction begins, a contribution in aid of construction equal to the total estimated cost of the line extension less the cost of transformers and meters.

(CP)

21.9.2. If the line extension is to such facilities that will only be used one time or a short period of time and will require the line to be removed afterwards, the applicant shall be required to pay, before construction begins, a contribution in aid of construction equal to the total estimated cost of the line extension and estimated removal cost of that extension, less the cost of transformers, meters, and other salvageable materials.

(AT)

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21.10. INSTALLATION OF UNDERGROUND ELECTRIC FACILITIES

(MT)

21.10.1. Generally, all distribution lines and service lines will be of overhead construction. Underground construction will be made available at the Cooperatives expense only when environmental conditions, zoning laws and regulations, reliability standards, or the best interest of the Cooperative or the cost of installation and maintenance, require or are overwhelmingly in favor of underground construction.

21.10.2. It shall be the Cooperative's responsibility to determine if any underground extension is feasible. The Cooperative may install overhead facilities where it is not feasible to install underground facilities or require the developer/builder or property owner to pay a non-refundable aid to construction equal to the cost differential between overhead and underground facilities. The above Aid to Construction for the underground cost differential is in addition and to be added to any Aid to Construction determined in accordance with overhead line extension policies.

(CP)

21.10.3. The Cooperative shall extend service line to the closest point of the building. The developer/builder or property owner shall pay for all additional materials, to extend service further for his/her convenience. All such materials shall remain property of the Cooperative.

(AT)

21.10.4. The developer/builder or property owner is responsible for opening and closing the trench, providing all necessary backfilling and landscaping for both new construction and maintenance/repair of underground facilities. The developer/builder or property owner shall furnish all equipment pads to Cooperative specifications. The Cooperative shall disown any liability as a result of the developer/builder or property owner or any of his agent's work in connection with opening or closing of the trench or performing any other work in connection with the installation of any electrical facilities or the operation of the same except by the Cooperative's own personnel or authorized representative.

(CP)

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21.10.5. Where existing overhead facilities are in place and the developer/builder or property owner desires removal of the overhead facilities in favor of replacing overhead with underground, the following method of removal will apply with estimated payment being made before actual construction starts. The developer/builder or property owner shall pay 100% of all cost, including but not limited to, labor, material, and overhead to build new underground facilities and all cost involved in the removal of the overhead facilities, less salvage value of the materials removed.

(AT)

21.11. UNDERGROUND ELECTRIC FACILITIES: STREET LIGHTING

(AT)

21.11.1. The Cooperative will install underground service to street lighting in accordance with normal overhead street lighting policy in effect at time of construction except:

(AT)

21.11.2. The developer/builder or property owner is to pay the estimated additional cost of underground facilities instead of overhead. Cost is to be paid prior to construction.

(AT)

21.12. SUBDIVISION EASEMENT REQUIREMENTS: FOR UNDERGROUND ELECTRIC FACILITIES

(AT)

21.12.1. Before any work is begun, the developer/builder or property owner will furnish the utility with an approved, filed plat with protected and designated permanent utility easements, as specified by the Cooperative including bench marks and staked corners for utility reference points. The Cooperative will furnish the developer/builder or property owner with a proposed layout of electric facilities.

(AT)

21.12.2. The developer/builder or property owner will provide space for overhead structures for the purpose of supplying the underground system in the subdivision at points specified by the cooperative.

(AT)

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21.13. MULTIPLE APPLICANTS FOR SERVICE FROM THE SAME EXTENSION

- 21.13.1. The Cooperative will make reasonable efforts to identify and notify residents, farmsteads, businesses, and other establishments in the general area of a proposed extension of service and give them an opportunity to participate in the extension. Any contribution in aid of construction required under this policy will then be paid by the participants in the extension on the basis of a proportionate share. (CT)
- 21.13.2 Each additional member/customer so connected to the line segment within 36 months after completion of its construction, will be required to pay a proportionate share of any contribution in aid of construction that would have been required under the provisions of this policy. The proportionate share of any contribution in aid of construction paid by members/customers previously connected to the segment will be adjusted and refunded accordingly. (CT)
- 21.13.3 Proportionate shares will be calculated by the utility on a cost per foot basis, and the member/customer(s) contribution in aid of construction will be adjusted within 30 days of the date that the service was made available to each new member/customer on the line segment. (CT)
- 21.13.4 If the Cooperative sizes facilities in excess of the applicant's requirements for service, any cost to be paid by the applicant will be adjusted to reflect only the cost of his service requirements.
- 21.13.5 When a member/customer pays for an extension of service and later moves from that service location, the Cooperative will attempt to leave those facilities in place for use by other member/customers. (CT)
 - A. If the facilities were previously removed for the Cooperatives benefit, an applicant requesting extension of service at the same premises shall obtain the extension cost-free. (AT)

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